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Capricom TVET College: Internships 2024 / 2025 New Application

Description

Capricom TVET College is seeking passionate and dedicated individuals to join our internship program. This opportunity offers hands-on experience in various departments within the college, providing interns with valuable insights into the field of technical and vocational education. As an intern, you will have the chance to work alongside experienced professionals, gain practical skills, and contribute to meaningful projects that positively impact our students and community.

Responsibilities

- Collaborate with departmental teams to support ongoing projects and initiatives.
- Assist in the development and implementation of educational programs and activities.
- Conduct research and analysis to contribute to curriculum enhancement and innovation.
- Provide administrative support, including data entry, file management, and documentation.
- Participate in workshops, training sessions, and networking events to broaden skills and knowledge.
- Contribute ideas and feedback to improve processes and optimize organizational efficiency.
- Engage with students, faculty, and staff to foster a supportive and inclusive learning environment.
- Adhere to college policies, procedures, and safety regulations at all times.

Qualifications

- Currently enrolled in or recently graduated from a relevant academic program (e.g., Education, Business Administration, Information Technology, etc.).
- Strong communication, interpersonal, and teamwork skills.
- Proactive attitude with a willingness to learn and take initiative.
- Excellent organizational and time management abilities.
- Proficiency in Microsoft Office Suite and other relevant software applications.
- Passion for education and commitment to professional development.

Job Benefits

- Gain practical experience and build a strong foundation for future career endeavors.
- Opportunity to work alongside experienced professionals and industry experts.
- Exposure to diverse projects and challenges within the education sector.
- Networking opportunities with peers, mentors, and industry professionals.
- Flexible scheduling options to accommodate academic commitments.

Hiring organization Capricom TVET College

Employment Type Intern

Duration of employment 3 Months

Industry Higher Education

Job Location

Polokwane, Limpopo, South Africa, 0700, Polokwane, Limpopo, South Africa

Working Hours

Date posted April 1, 2024

Valid through 12.02.2028 • Potential for long-term employment or advancement opportunities within the college.

Contacts

Interested candidates should submit a resume/CV and cover letter outlining their qualifications, relevant experience, and career goals. Please specify the desired internship position(s) in the subject line of your email/application.

Join Capricom TVET College's internship program and embark on a rewarding journey of learning, growth, and professional development!