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Commission for Gender Equality (CGE): Communications Internships 2024/2025 Apply Here

Description

CGE is seeking a passionate and motivated Communications Intern to join our dynamic team. This internship offers an incredible opportunity for individuals interested in communications, marketing, and advocacy to gain hands-on experience in promoting gender equality issues, enhancing our outreach strategies, and contributing to impactful communication initiatives.

Responsibilities

- Assist in developing and implementing strategic communication plans and campaigns to raise awareness about gender equality issues.
- Create engaging content for various platforms including social media, website, newsletters, and press releases.
- Support the coordination of events, workshops, and campaigns aimed at promoting CGE's mission and initiatives.
- Monitor media coverage and assist in generating media reports.
- Conduct research on gender-related topics to support communication efforts and campaigns.
- Collaborate with team members to brainstorm and execute innovative communication strategies.
- Provide administrative support to the communications department as needed.

Qualifications

- Currently pursuing or recently graduated with a degree in Communications, Marketing, Public Relations, Journalism, or a related field.
- Strong verbal and written communication skills.
- Proficiency in using social media platforms and content creation tools.
- Knowledge of gender equality issues and a passion for advocating for gender rights.
- Ability to work effectively in a team and independently, with excellent organizational skills.
- A proactive attitude and willingness to learn in a fast-paced environment.

Job Benefits

- Valuable hands-on experience in the field of communications within a reputable organization dedicated to gender equality.
- Mentorship and guidance from experienced professionals in the field.
- Networking opportunities within the organization and with industry experts.
- A chance to contribute to meaningful initiatives that have a positive impact on society.

Contacts

1. **Prepare Your Application Materials:** Ensure you have the following

Hiring organization

Commission for Gender Equality

Employment Type

Intern

Duration of employment

3 Months

Industry

Government Relations Services

Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

Working Hours

09

Date posted

May 27, 2024

Valid through

08.01.2027

documents ready:

- Updated Resume/CV: Highlight your education, relevant experiences, skills, and any achievements.
 - Cover Letter: Tailor your letter to express your interest in the Communications Internship role at CGE. Describe your passion for gender equality, relevant skills, and how you believe you can contribute to the organization.
 - Work Samples (if applicable): Include any writing samples, social media content, or other relevant work that showcases your communication abilities.
2. **Submission:** Send your application materials via email to the designated contact at CGE. Use the email address specified in the job description. Remember to attach your resume, cover letter, and work samples (if applicable).
 3. **Subject Line:** Ensure that the subject line of your email clearly states: "CGE Communications Internship Application." This helps in identifying and sorting applications efficiently.
 4. **Deadline:** Pay close attention to the application deadline mentioned in the job description. Submit your application before the specified cutoff date to ensure consideration.
 5. **Follow-Up (Optional):** If you haven't received confirmation of your application within a reasonable timeframe after submission, consider sending a polite follow-up email to inquire about the status of your application. However, refrain from excessive follow-ups.
 6. **Prepare for Interviews:** If shortlisted, prepare for interviews by researching CGE, understanding their mission and ongoing initiatives, and be ready to discuss how your skills and passion align with their goals.
 7. **Professionalism:** Throughout the application process, maintain professionalism in your communications. Double-check your application for any errors before submission, and adhere to any additional instructions provided.