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City of Johannesburg: Finance Internships 2024 Apply Here

Description

The Finance Internship at the City of Johannesburg provides a comprehensive learning experience for individuals passionate about finance and eager to delve into the public sector. Interns will work alongside seasoned professionals in various finance departments, gaining practical insights and contributing to key initiatives.

Responsibilities

- Assist in financial analysis, budget preparation, and expenditure tracking.
- Support financial reporting processes and contribute to audit preparations.
- Collaborate with teams to ensure compliance with financial regulations and policies.
- Conduct research on economic trends and financial best practices.
- Participate in departmental meetings and contribute innovative ideas.
- Engage in training sessions and workshops to enhance financial skills.

Qualifications

- Pursuing a degree in Finance, Accounting, Economics, or a related field.
- Strong analytical skills and a passion for financial management.
- Proficiency in Microsoft Office Suite, particularly Excel and financial software.
- Excellent communication and teamwork abilities.
- Enthusiasm for learning and a proactive attitude.

Job Benefits

- Practical Experience: Gain hands-on exposure to municipal finance operations.
- Mentorship: Work alongside experienced professionals and receive guidance.
- Networking: Connect with diverse teams and expand professional networks.
- Skill Development: Enhance financial and analytical skills through real-world projects.
- Contribution: Contribute to the financial sustainability of Johannesburg's municipality.
- Potential Growth: Opportunity for future career prospects within the municipality.

Contacts

To apply for the Finance Internship at the City of Johannesburg, follow these steps:

1. Visit the City of Johannesburg's official website or their designated job portal to find the specific internship posting.
2. Review the internship details, qualifications required, and responsibilities to ensure alignment with your skills and interests.
3. Prepare your application materials, including:

Hiring organization

City of Johannesburg

Employment Type

Intern

Duration of employment

3 Months

Industry

Government Administration

Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

Working Hours

09

Date posted

April 21, 2024

Valid through

04.12.2024

- A tailored resume highlighting relevant educational background, skills, and any related experience.
 - A cover letter expressing your interest in the Finance Internship and outlining why you are a suitable candidate.
 - Academic transcripts or any certificates requested in the application.
4. Complete the online application form, providing accurate personal and educational details.
 5. Upload your prepared application materials, ensuring they meet the specified file format and size requirements.
 6. Double-check all entered information and submitted documents for accuracy and completeness.
 7. Submit your application before the specified deadline. Be sure to adhere to the application instructions and guidelines provided in the internship posting.
 8. After submission, regularly check your email or the application portal for any updates or notifications regarding the status of your application.