



<https://www.internswired.online/job/computershare-graduate-internships/>

## Computershare: Graduate Internships 2024 New Application

### Description

Computershare is offering exciting Graduate Internship opportunities for motivated individuals looking to kickstart their careers in the financial services industry. As a Graduate Intern, you will have the chance to gain hands-on experience, work on real-world projects, and collaborate with industry experts. This internship program is designed to provide participants with valuable insights into various aspects of financial services while honing their skills and preparing them for future roles within Computershare or the broader industry.

### Responsibilities

- Assist with day-to-day tasks and projects within assigned departments, such as investor services, mortgage services, or corporate governance.
- Conduct research and analysis to support ongoing initiatives and strategic objectives.
- Collaborate with team members to develop innovative solutions and improve operational processes.
- Participate in training sessions and workshops to enhance technical skills and industry knowledge.
- Communicate effectively with colleagues and stakeholders to ensure project deadlines are met and objectives are achieved.
- Adhere to company policies, procedures, and compliance standards at all times.

### Qualifications

- Currently enrolled in or recently graduated from a Bachelor's or Master's degree program in Finance, Business Administration, Economics, Computer Science, or a related field.
- Excellent analytical skills and attention to detail.
- Ability to work independently and as part of a team in a fast-paced environment.
- Effective communication and interpersonal skills.
- Proficiency in Microsoft Office applications (e.g., Excel, Word, PowerPoint).
- Prior internship or relevant work experience is a plus, but not required.

### Job Benefits

- Competitive compensation package.
- Learning and development opportunities.
- Networking opportunities with industry professionals.
- Potential for full-time employment upon successful completion of the internship program.
- Exposure to cutting-edge technologies and best practices in financial services.

### Contacts

### Hiring organization

Computershare

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Financial Services

### Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

### Working Hours

09

### Date posted

April 16, 2024

### Valid through

09.02.2028

- **Prepare Your Application Materials:** Update your resume to highlight your academic achievements, relevant skills, and any previous work or internship experience. Additionally, craft a compelling cover letter that outlines your interest in the internship, your qualifications, and why you believe you would be a good fit for Computershare.
- **Submit Your Application:** Email your resume and cover letter with the subject line “Application for Graduate Internship Program.” Ensure that your documents are in PDF or Word format and that your email is clearly organized and professional.
- **Include Relevant Information:** In your email, include any additional information requested in the job posting, such as your preferred department(s) and availability for the internship period. If there are specific requirements or qualifications mentioned in the job description, address how you meet or exceed them in your cover letter.
- **Double-Check Your Application:** Before submitting your application, carefully review your resume, cover letter, and email for any errors or typos. Pay attention to formatting and ensure that your contact information is accurate and up to date.
- **Application Deadline:** Be mindful of the application deadline specified in the job posting. Submit your application well before the deadline to ensure it receives timely consideration.
- **Follow-Up:** After submitting your application, consider sending a polite follow-up email a week or two later to inquire about the status of your application and express your continued interest in the internship opportunity.