



<https://www.internswired.online/job/csir-internships/>

## CSIR: Finance / Accounting Internships 2024 New Hiring

### Description

CSIR is seeking highly motivated and dedicated individuals for our Finance/Accounting Internship program. This internship opportunity provides a hands-on experience in a dynamic and innovative scientific research organization.

### Responsibilities

- Assist in maintaining financial records, ensuring accuracy, and compliance with accounting standards.
- Support the finance team in day-to-day financial operations, including accounts payable/receivable, expense tracking, and budgeting.
- Assist in preparing financial reports, statements, and analysis as required.
- Collaborate with team members on various projects related to financial planning and analysis.
- Participate in auditing processes and ensure adherence to internal controls.
- Contribute to process improvement initiatives within the finance department.
- Perform administrative tasks and provide support to the finance/accounting team as needed.

### Qualifications

- Current enrollment in a Bachelor's or Master's degree program in Finance, Accounting, Business Administration, or related field.
- Strong analytical skills with a keen attention to detail.
- Proficiency in Microsoft Office Suite (Excel, Word, PowerPoint).
- Excellent communication and interpersonal skills.
- Ability to work independently and in a team-oriented environment.
- Prior internship or coursework related to finance/accounting is a plus.

### Job Benefits

- Hands-on experience in a reputable scientific research organization.
- Mentorship and guidance from experienced professionals in the field.
- Networking opportunities within the organization.
- Exposure to diverse aspects of finance and accounting.

### Contacts

1. **Prepare Your Application Materials:** Compile a cover letter, resume/CV, and any additional documents required (transcripts, certificates, etc.).
2. **Online Application Submission:**
  - Visit the CSIR official website or career portal.
  - Locate the specific internship posting for Finance/Accounting.
  - Complete the online application form.
3. **Application Components:**
  - Upload your resume/CV and cover letter.
  - Ensure all required fields are completed accurately.

### Hiring organization

CSIR

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Research

### Job Location

Pretoria, Gauteng, South Africa, 0002, Pretoria, Gauteng, South Africa

### Working Hours

09

### Date posted

April 4, 2024

### Valid through

28.12.2024

- Attach any additional documents specified in the application.
4. **Deadline:**
- Be mindful of the application deadline and submit your application before the specified date.
5. **Follow-Up:**
- After submission, you may receive an acknowledgment email confirming receipt of your application.
  - Stay attentive to any further communication regarding interview schedules or additional steps in the application process.
6. **Contact Information:**
- If you have any inquiries or encounter issues during the application process, refer to the contact information provided on the CSIR website or within the internship posting.