

<https://www.internswired.online/job/department-of-science-and-innovation-internships/>

## Department of Science and Innovation (DSI-HSRC): Internships 2024 New Application

### Description

We are seeking enthusiastic and driven individuals to join our internship program. This opportunity is designed to provide hands-on experience and exposure to the dynamic world of social science research, policy development, and innovation initiatives. As an intern at the DSI-HSRC, you will have the chance to collaborate with leading experts in your field of interest, contribute to ongoing projects, and gain valuable skills that will shape your future career.

### Responsibilities

- Assist research teams in conducting literature reviews, data collection, and analysis.
- Contribute to the development of research proposals, reports, and presentations.
- Support project coordination and administrative tasks as needed.
- Engage in collaborative discussions and learning sessions within the department.
- Participate in workshops, seminars, and training programs to enhance skills and knowledge.

### Qualifications

- Currently enrolled in or recently completed a Bachelor's, Master's, or PhD program in social sciences, economics, public policy, or related fields.
- Strong interest in social science research, innovation, and policy development.
- Excellent analytical, critical thinking, and communication skills.
- Proficiency in research methodologies and data analysis tools is an advantage.
- Ability to work independently as well as in a team-oriented environment.

### Job Benefits

- **Mentorship and Professional Development:** Interns will receive guidance and mentorship from experienced researchers and professionals in their field. This includes opportunities for skill development, networking, and learning sessions to enhance their knowledge base.
- **Hands-On Experience:** Gain practical, real-world experience by working on ongoing research projects, contributing to reports, conducting analysis, and collaborating with multidisciplinary teams.
- **Exposure to Cutting-Edge Research:** Access to cutting-edge research initiatives and exposure to innovative methodologies, technologies, and diverse perspectives within the social sciences.
- **Networking Opportunities:** Engage with professionals, experts, and researchers within the department and potentially build valuable connections for future career opportunities.
- **Training and Workshops:** Participation in workshops, seminars, and

### Hiring organization

Department of Science and Innovation

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Government Administration

### Job Location

Pretoria, Gauteng, South Africa, 0002, Pretoria, Gauteng, South Africa

### Working Hours

09

### Date posted

May 16, 2024

### Valid through

08.01.2028

training programs tailored to enhance specific skills related to research, data analysis, policy development, or other relevant areas.

- **Personal Growth:** Develop critical skills such as problem-solving, critical thinking, communication, and project management that are essential for a successful career in social science research and related fields.
- **Flexible Work Environment:** Experience a flexible and collaborative work culture that encourages innovation, creativity, and a healthy work-life balance.
- **Compensation:** This internship program offers financial compensation for interns during their tenure, supporting them in their educational pursuits and practical experience.
- **Recognition and Exposure:** Opportunities to showcase work through presentations, publications, or involvement in significant projects, providing visibility and recognition within the research community.
- **Potential for Future Opportunities:** Outstanding interns may be considered for future employment opportunities within the Department of Science and Innovation or other affiliated organizations based on performance and availability.

## Contacts

1. **Review Internship Details:** Obtain comprehensive information about the internship program, including its duration, eligibility criteria, and specific requirements. Ensure that your qualifications and interests align with the program's goals.
2. **Prepare Application Materials:**
  - **Resume/CV:** Create or update your resume to highlight relevant education, skills, experiences, and achievements.
  - **Cover Letter:** Craft a tailored cover letter expressing your interest in the internship, explaining how your background aligns with the program, and showcasing your motivation and enthusiasm.
  - **Transcripts/Writing Samples:** If requested, gather any academic transcripts, writing samples, or portfolios that demonstrate your capabilities and academic achievements.
3. **Submission of Application:**
  - Compile all required documents (resume, cover letter, transcripts, etc.) as per the internship program's guidelines.
  - Check the preferred method of submission. This could be through an online application portal, email, or a specific contact person mentioned in the internship announcement.
4. **Application Submission:**
  - Submit your application materials within the specified deadline.
  - Ensure that all documents are properly labeled and formatted according to the provided instructions.
5. **Follow-Up and Confirmation:**
  - After submitting your application, consider sending a polite follow-up email or message within a reasonable timeframe to confirm receipt and express gratitude for the opportunity.
6. **Interview Process (if applicable):**
  - If shortlisted, you might be contacted for an interview. Prepare by researching the department, reviewing your application materials, and practicing common interview questions related to your field of interest.
7. **Selection and Notification:**
  - Upon completion of the interview process (if applicable), successful candidates will be selected based on their qualifications, interview performance, and alignment with the internship's objectives.

- Candidates will be notified of their selection or non-selection through the contact information provided in their application.