



<https://www.internswired.online/job/tut-internships/>

## Tshwane University of Technology (TUT): Internships 2024 New Job Application

### Description

Tshwane University of Technology (TUT) is a dynamic institution known for its commitment to providing practical and industry-relevant education. With a strong emphasis on innovation, technology, and community engagement, TUT is dedicated to equipping students with the skills and experience needed to excel in their chosen fields.

TUT offers a comprehensive internship program designed to provide students and recent graduates with hands-on experience in a variety of disciplines. As an intern at TUT, you will have the opportunity to work alongside experienced professionals, participate in real-world projects, and contribute to the university's mission of excellence in education and research.

### Responsibilities

- **Assist in Research Projects:** Support faculty and research staff in ongoing research projects, including data collection, analysis, and report writing.
- **Administrative Support:** Provide administrative assistance to various departments, including organizing events, managing schedules, and maintaining records.
- **Technical Support:** Help maintain and troubleshoot technical equipment, software, and systems used in educational and administrative processes.
- **Student Services:** Assist in the development and implementation of student programs, workshops, and services that enhance student life and learning.
- **Marketing and Communication:** Contribute to TUT's marketing efforts by creating content for social media, newsletters, and other communication platforms.
- **Community Engagement:** Participate in outreach programs and community service initiatives that promote TUT's mission and values.

### Qualifications

- **Education:** Current student or recent graduate from a recognized institution in a relevant field of study.
- **Skills:** Strong organizational, communication, and interpersonal skills. Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint) and familiarity with social media platforms.
- **Experience:** Previous experience in an academic or professional setting is an advantage but not mandatory.
- **Attributes:** Enthusiastic, proactive, and eager to learn. Ability to work independently as well as part of a team.

### Hiring organization

Tshwane University of Technology

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Higher Education

### Job Location

Pretoria, Gauteng, South Africa, 0001, Pretoria, Gauteng, South Africa

### Working Hours

09

### Date posted

June 11, 2024

### Valid through

11.06.2028

## **Job Benefits**

- Gain practical experience in a professional environment.
- Develop valuable skills and enhance your resume.
- Network with professionals in your field.
- Receive mentorship and guidance from experienced staff.
- Earn a stipend to cover basic living expenses.

## **Contacts**

Interested candidates should submit the following documents:

- A detailed CV
- A cover letter outlining your interest in the internship and how it aligns with your career goals
- Academic transcripts
- Two professional or academic references

Submit your application to with the subject line "TUT Internship Application – [Your Name]"